

POORNAPRAJNA EDUCATION CENTRE, INDIRANAGAR, BANGALORE 75  
ACTIVITY REPORT FOR THE MONTH OF MAY 2023  
PRE – PRIMARY SECTION

- Interview of New Admission to Preprimary classes.
- Interview of Assistant Teachers to Preprimary classes.
- Preparation of Activity list for the Academic Year 2023 – 24 by Headmistress.
- Preparation of guideline slips, Portion slips, Rhymes –Story manual , worksheets ( prepared by teachers ) and other activity slips by Headmistress.
- Preparation of Soft copy of Preprimary portions (Subjectwise & Classwise) and in excel by Headmistress. ( of all 5 PPEC SCHOOL's Preprimary section portions ( Selected subjects) instructed by Committee formed for studying existing plan of Preprimary.
- Preparation of Magazine part of Preprimary section.

**10/05/2023:** Shared the soft copy of Preprimary ( KG, Preparatory I & II ) portions to the google group & whatsapp group of committee and Principals of Preprimary of PPEC Schools. , Bangalore.

**11/05/2023:** Headmistress attended Zoom Meeting conducted by Department of Education on PRASHAST APP.

**12/05/2023:** Parent Teacher Meeting – Nursery A & B .Guidelines, General Instructions, Working Schedule of Preprimary & portions of 1<sup>st</sup> term were explained.

**15/05/2023:** Parent Teacher Meeting – New Admission – Preparatory I & II . General Instructions and Working Schedule of Preprimary were discussed.

The compiled portion of ( Rhymes – Nursery , Preparatory – I & II) and Kannada (Preparatory –II) of all PPEC Schools ( Preprimary level) shared to google group and whatsapp group of the committee formed for studying existing plan of Preprimary.

**16/05/2023 :** 1<sup>st</sup> Staff Meeting .Working schedule & goal of the academic year 2023 – 24 discussed.

**22/05/2023:** School reopening for the Academic Year 2023 – 24 Books and stationeries collected and sorted.

**24/05/2023:** Writing for Preparatory I & II began. Assembly in the quadrangle {only Prep I & Prep II}

**25/05/2023:** Committee Members ( Mrs. Pushpalath & Mrs. Swarna) Visited our school, observed Classes, discussed with Headmistress regarding the working pattern of Preprimary.

**27/05/2023:** Parent Teacher Meeting – Preparatory II. Guidelines ,Working Schedule & portions of 1<sup>st</sup> term were discussed.

**29/05/2023:** Assembly in the quadrangle with Nursery , Prep I & Prep II classes. Gita Chanting Began.